

In Absentia Parole	1
I. Eligibility	1
II. Procedures (4-APPFS-2C-02).....	1
A. Inmate Responsibility	1
B. Home Offer Verification (4-APPFS-2C-02)	1
C. Notification.....	1
III.References.....	2
IV.Action.....	2
Referenced Forms	3

Section-16 Probation and Parole	OP-160105	Page: 1	Effective Date: 01/20/2017
In Absentia Parole	ACA Standards: 4-APPFS-2C-02		
Joe M. Allbaugh, Director Oklahoma Department of Corrections		Signature on File	

In Absentia Parole

I. Eligibility

Any person convicted and sentenced by a court of the State of Oklahoma who is subsequently relinquished to the custody of another state or federal authority is eligible for parole consideration under the provisions of O.S. 57 § 332.7. An Oklahoma sentence must be concurrent to the sentence being served in the other jurisdiction.

II. Procedures (4-APPFS-2C-02)

A. Inmate Responsibility

The inmate must request in writing from the Oklahoma Pardon and Parole Board, an “Application for Consideration for In Absentia Parole” form ([004-9-A](#)). The inmate must submit this form to determine eligibility for parole consideration to the Oklahoma Pardon and Parole Board. Upon the granting of an in absentia parole, the supervising district will obtain a permanent DOC number in accordance with [OP-060212](#) entitled “Maintenance and Access of Offender Records.”

B. Home Offer Verification (4-APPFS-2C-02)

Probation and parole will conduct verification of proposed home offer or submit an interstate compact request when the inmate has no detainers or consecutive cases, and has fewer than 90 days of incarceration remaining after the Oklahoma parole docket date.

C. Notification

1. Upon notification that an inmate has been granted in absentia parole by the Governor of the State of Oklahoma, the Pardon and Parole Board will forward the following documents to the supervising probation and parole office:

- a. Certified or notarized copies of all relevant judgment and sentence (J&S) documents;
 - b. Five copies of the signed certificate of parole;
 - c. A copy of the FBI rap sheet (if available);
 - d. A copy of the parole investigation; and
 - e. A memorandum listing the inmate's current location, projected release date, and the name and telephone number of a contact person at the inmate's facility.
2. If the inmate plans to reside in Oklahoma, the above information will be sent to the probation and parole office governing the county of residence.
 3. If the inmate plans to reside out-of-state, will proceed to a detainer or consecutive case, or will remain incarcerated in the foreign jurisdiction for more than 90 days, the information will be sent to the probation and parole office governing the county of conviction.

III. References

Policy Statement No. P-160100 entitled "Purpose and Function of Probation and Parole"

OP-060212 entitled "Maintenance and Access of Offender Records"

57 O.S. § 332.7

IV. Action

The district supervisors are responsible for compliance with this procedure.

The administrator of Probation and Parole is responsible for the annual review and revisions.

Any exceptions to this procedure will require prior written approval from the director.

This procedure is effective as indicated.

Replaced: Operations Memorandum OP-160105 entitled "In Absentia Parole" dated June 25, 2015

Distribution: Policy and Operations Manual
Agency Website

<u>Referenced Forms</u>	<u>Title</u>	<u>Location</u>
Website Form 004-9-A	“Application for Consideration for In Absentia Parole” (Pardon and Parole Board form)	Attached
Website Form	“Parole Interview Questionnaire” (Pardon and Parole Board form)	Attached