

Application for Prisoner Public Works Program Inmates

All applicants must meet the criteria for PPWP eligibility as set in state statute 57 O.S. Section 215 and Oklahoma Department of Corrections Policy (OP-090106, entitled "Prisoner Public Work Contracts and Assignment of Inmates to Public Works Programs")

Applicant: _____
(Must be an agency as described in 57 O.S. Section 215)

Location: _____

Facility You Are Requesting PPWP Inmates from: _____

Number of Inmates You Are Requesting: _____

Days Work Crew Will Be Working: _____ **Work Hours:** _____

The Oklahoma Department of Corrections (ODOC) requires that all PPWP crew be supervised at a ratio of **one (1) staff** to every **ten (10) inmates**; staff that supervises inmate work crews must complete a background check and attend required ODOC training annually.

Number of Staff You Will Provide for Supervision: _____

Provide a Detailed Description of the Work that Inmates Will Be Performing: (Use additional pages if needed)

Inmates assigned to jobs that require the use of equipment (Lawn Mowers; Weed Eaters; Tractors; Heavy Equipment; Welders; etc.) must be provided proper training on their use prior to operating the equipment. This training must be documented for each inmate and be readily available to the ODOC. The inmate must also be provided and must wear protective equipment in accordance with OSHA standards when utilizing equipment. Training and equipment will be provided by the contracting agency.

Provide a Detailed List of Equipment Inmates Will Be Using: (Use additional pages if needed)

Does Your Agency Have Qualified Staff to Provide Training?: _____

The contracting agency will be responsible for the transportation of the PPWP to and from the facility.

Does Your Agency Have Adequate Transportation Vehicles?: _____

The completion of this request is not a guarantee that a PPWP crew will be assigned to your agency. Your request will be reviewed and a determination will be made based on the inmate availability at the facility you request as well as the ODOC staff resources needed to provide this crew. If your request is approved you will be asked to complete and sign a PPWP contract with the Oklahoma Department of Corrections.

Signature and Title

Date