

# OKLAHOMA BOARD OF CORRECTIONS REGULAR MEETING

Oklahoma Department of Corrections  
3400 N Martin Luther King Avenue  
Oklahoma City, Oklahoma  
1:00 p.m., February 28, 2017



## AGENDA

Members of the Board of Corrections will be dining together before the Board meeting.

No business will be conducted during this time period.

<b>ITEM</b>	<b>PRESENTER</b>
1. Call to Order and Roll Call	Michael W. Roach, Chair
2. Pledge of Allegiance	Michael W. Roach, Chair
3. Recognition of Employee Award Recipients:	Tina Hicks, Director Administration
▪ Susie Barnes, Jeffery M. McCoy Central District (JMMCD)	
○ JMMCD Probation and Parole Officer of the Year	
○ Field Services Probation and Parole Officer of the Year	
○ ODOC Probation and Parole Officer of the Year	
▪ Janet Bolton, Health Services	
○ Health Services Employee of the Year	
○ Administrative Operations Employee of the Year	
▪ Tamika Ross, Office of the Inspector General (OIG)	
○ Office of the Inspector General Employee of the Year	
○ ODOC Employee of the Year	
4. Introduction of Wardens	David Parker, Regional Director Region II
▪ Debbie Aldridge, Mabel Bassett Correctional Center	
▪ Carl Bear, Joseph Harp Correctional Center	
▪ Jason Bryant, James Crabtree Correctional Center	
5. Introduction Community Corrections Center Directors	Greg Williams, Regional Director Region III
▪ Sharon Harrison, Kate Barnard Community Corrections Center	
▪ Steve Kiss, Enid Community Corrections Center	
6. Introduction of Probation and Parole District Supervisors	Kevin Duckworth, Director Probation and Parole Services
▪ James Reed, Jeffery M. McCoy Central District	
7. Old Business	Michael W. Roach, Chair
8. Approval of Board of Corrections Meeting Minutes of Regular Meeting on January 24, 2017	Michael W. Roach, Chair
9. Approval of Board of Corrections Policy	Penny Lewis, Director

- P-010700, ODOC Victim Justice Advisory Council Auditing and Compliance
  - P-090200, Public Works Program of the Oklahoma Department of Corrections
  - P-100100, Employee Development Standards
  - P-130100, Department of Corrections Annual Inspections and Monitoring
  - P-140100, Inmate Medical, Mental Health and Dental Care
  - P-150100, Physical Plant Standards and Long-Range Plant Development for Correctional Facilities
10. Quarterly Update of Financial Internal Audits (July 1 – September 30, 2016) Patrick Donnelly, Auditor Compliance & Auditing
11. Monthly Update of FY 2017 Agency Budget Ashlee Clemmons, Chief Administrator Business Services
12. Monthly Update of Population Laura Pitman, Ph.D., Director Population, Programs, and Strategic Planning
13. CY 2017 Legislative Initiatives Update Marilyn Davidson, Legislative Liaison
14. Committee Reports Committee Chairs  
 Standing Committees:
- Audit/Finance – Chair Frazier Henke, Members Todd Holder and Kevin Gross
  - Corrections/Criminal Justice Reform – Chair Irma Newburn, Members Gene Haynes and Adam Luck
  - Public Policy/Affairs – Chair Gene Haynes, Members Frazier Henke and Irma Newburn
  - Population/Private Prisons – Chair Todd Holder, Members Michael Roach and Adam Luck
  - Executive – Chair Michael Roach, Members Frazier Henke and Kevin Gross
15. New Business Michael W. Roach, Chair
16. Announcements Michael W. Roach, Chair
17. Approval to Adjourn for Executive Session for: David Cincotta, General Counsel
- Discussion of Investigations:
    - Suicide of Delwin Haney #592451 at Davis Correctional Facility (*case number IG 17-0007*)
    - Suicide of Carlton Saunders #644996 at Cimarron Correctional Facility (*case number IG 17-0011*)
    - Homicide of Erick Kitchell #214776 at Lexington Assessment and Reception Center (*case number IG 17-0001*)
- “Confidential communications between a public body and its attorney concerning a pending investigation, claim, or action if the public body, with the advice of its attorney, determines that disclosure will seriously impair the ability of the public body to process the claim or conduct a pending investigation, litigation, or proceeding in the public interest.” 25 O.S. § 307.B.4.*
18. Approval to Return from Executive Session David Cincotta, General Counsel

19. Adjournment

Michael W. Roach, Chair

*The next regular meeting of the Board of Corrections will be held at 1:00 p.m. on Tuesday, March 28, 2017 at the Bill Johnson Correctional Center in Alva, Oklahoma.*

*Updated on 2/22/2017 4:08 PM*