

Oklahoma Department of Corrections  
Unclassified Job Descriptor

## **REGIONAL SUPERVISING PHYSICIAN**

### **Basic Purpose:**

Positions in this job perform professional medical work diagnosing and treating inmate patients at a correctional facility(ies) and supervising staff physicians within a geographic region of the state.

### **Typical Functions:**

- Provides medical treatment, diagnostic, and appropriate specialty referral services at a correctional institution or facility; performs complete physical examinations on inmates and correctional employees according to health services policy; directs laboratory and x-ray procedures and interprets results; prescribes treatment and therapy; prescribes medications in accordance with the department's defined formulary; provides emergency care as appropriate
- Provides overall clinical supervision, guidance, and consultation to staff physicians within a geographic region of the state; ensures that appropriate health care protocols are established and implemented within the assigned region; ensures the effective and efficient use of medical staff and resources for the assigned region
- Coordinates mental health care for inmate patients with department psychiatrists and/or psychologists
- Completes appropriate medical charting, progress notes, admitting and discharge summaries as appropriate; audits, reviews and inspects medical charts for the assigned region for quality control and review purposes; applies both utilization and risk management principals; participates in quality improvement activities as assigned
- Serves on health care or medical services related committees as assigned

### **Knowledge, Skills, and Abilities:**

Knowledge of modern principles and practices of medicine; the use of pharmacological medications; knowledge of and skill in the principles of management and supervision; ability to establish and maintain effective working relationships; to exercise independent judgement; and to diagnose and treat patients according to accepted medical practices and principles

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**Education and Experience:**

Statutorily Required: N/A

Minimum Qualifications: An unrestricted license to practice medicine in the state of Oklahoma.

Preferred Qualifications: An unrestricted license to practice medicine in the state of Oklahoma and Board Certification; experience in corrections and/or managed health care with two (2) years experience in a professional medical administrative and/or supervisory capacity.