



John S. Richard
Director

Brad Henry
Governor

STATE OF OKLAHOMA
DEPARTMENT OF CENTRAL SERVICES

February 11, 2010

Notice of change: Mandatory Vendor Registration for Contract Award

As Central Purchasing moves closer to electronic commerce, it becomes imperative that we are able to notify suppliers of solicitation opportunities electronically by means of e-mail notification. To accomplish this objective, beginning July 1st, 2010, Central Purchasing will require suppliers to register with Central Purchasing prior to completion of award. Registration is not required to bid on a solicitation but will be required if you are determined to be the awarded supplier prior to the issuance of a purchase order.

Suppliers can register electronically within the Central Purchasing web-site by utilizing the link below. There is an annual fee of \$25 (per product family) to register with the State for which suppliers will be automatically notified of bidding opportunities for the commodities for which they register.



http://www.ok.gov/DCS/Central_Purchasing/Vendor_Registration/index.html

"SERVICE, QUALITY, INTEGRITY"

Central Purchasing • Will Rogers Office Building (2401 N. Lincoln Boulevard), Suite 116 / P.O. Box 528803 • Oklahoma City, OK 73152-8803
Telephone: 405/521-2110 • Fax: 405/521-4475 • www.dcs.ok.gov